



ZS / KPE / CBY

Dear Parent/Carer

Re: Year 10 Work Experience

Cardinal Wiseman Catholic School will be organising a work experience program for students across Key Stages 4 (Year 10).

Following a four-year hiatus, we are keen to allow our young people the opportunity once again to immerse themselves into the professional world of work, to develop the skills and understanding they will need to progress onto their future pathways following their time here at the school.

The programme's are due to run across the following dates for two different groups of students;

- **Year 10 A – D Half Monday 3 July 2023 – Friday 7 July 2023**
- **Year 10 E-H Half Monday 10 July 2023 – Friday 14 July 2023**

It is the responsibility of our students/parents to secure a placement with a potential employer. Once they have been identified, we will contact the employer with relevant documentation.

We do not anticipate that any students will fail to comply with the rules of the work experience programme, but students not attending a placement without reason will be regarded as truanting and normal school sanctions will apply. Students that do not obtain a placement will have to attend lessons as normal in school.

Please complete the link to confirm placement details <https://forms.office.com/e/hSEPgezPBp>

Consent will also need to be completed on the Arbor app. This needs to be completed by Friday 26 May.

If you have any questions about the programme or want to discuss opportunities further, please contact Katie Pethullis via email at k.pethullis@romeromac.com. Alternatively, you can call and speak to Katie via the school number identified below.

Kind regards,

Zoe Seth
Operations Manager