



Covid-19: Operational Risk Assessment

January opening - w/c 4th January 2021

This Risk Assessment is for the first week of term following the announcement of Lateral Flow Testing and National Lockdown from 5th January 2021.

A full revised risk assessment will be completed for each school within our MAC Monday 11th January 2021 to incorporate the latest announcements.

The following Risk Assessment applies to January Opening for each school within the Romero MAC:

- Cardinal Wiseman Secondary School
 - Sacred Heart Primary School
 - Corpus Christi Primary School
 - St John Fisher Primary School
- SS Peter and Paul Primary School
 - Good Shepherd Primary School
 - St Gregory Primary School
 - St Patrick Primary School

Addendum January Opening					
Provision for National Lockdown					
<p>2. Securing safe teaching spaces to accommodate all pupils returning to school</p> <p>DfE National Lockdown closes the school to all pupils</p>	M	<ul style="list-style-type: none"> • Only pupils on site are children of Critical Workers or those identified as vulnerable. • Survey to go out to collate appropriate data for pupils and consent from parents. Processing of data to determine the organisation of pupils into bubbles. • Staffing rota to be completed to ensure appropriate staffing ratios are in place to meet health and safety and DfE Guidance for COVID opening alongside Safeguarding requirements (DSL onsite etc) • Safeguarding updates to be given to staff on e-safety, remote learning and general pastoral care to ensure pupils stay safe. • Safeguarding updates to be given to pupils (at Secondary who have access to an alert button) and parents • Bubbles for each year group (as in the main Risk Assessment) to continue for Spring 1 2021 with sizes where possible being between 8 – 15. • Timetables and staffing model determined to secure curriculum delivery for class-group size with remote learning and onsite learning where possible being in tandem • Classrooms are re-modelled, with chairs and desks in place (facing forwards with enough space for evacuation). • Ensure year group and staff stay together consistently and do not mix or blend with other year groups 	Y	<ul style="list-style-type: none"> • To be reviewed in first couple of days to see what additional measures should be added. 	M
<p>2.3 Testing and Managing Systems</p> <p>Members of community who are asymptomatic are high Infection transmission within school due to staff/pupils</p>	M	<ul style="list-style-type: none"> • Risk assessment from NHS for Cardinal Wiseman LTF Testing centre <ul style="list-style-type: none"> ○ Here • Staff and pupils to access optional Lateral flow testing • Lateral flow testing to be available to staff <ul style="list-style-type: none"> ○ Cardinal Wiseman ○ Priory Street public venue ○ Further sites identified by Coventry LA 		<ul style="list-style-type: none"> • Extensive risk assessment is available on link provided 	M

<p>Key stakeholders are not fully informed about changes to policies and procedures due to COVID-19, resulting in risks to health and the updates in January 2021 opening</p>	L	<p>Communications strategies for the following groups are in place:</p> <ul style="list-style-type: none"> • Staff • Pupils • Parents • Governors/Trustees • Local authority • Professional associations including Trade Unions • Other partners including peripatetic staff and health professionals • Reminders and notifications to go through newsletter, website and social media regarding January opening and arrangements. 	Y		L
<p>Section 6 Curriculum organisation</p> <p>Restrictions to criteria of pupils on site requires the delivery of Remote learning</p>	M	<ul style="list-style-type: none"> • Requirement to deliver Remote learning from 22nd October so published statement to be uploaded to website by January 25th • Staff and pupil training in place with ongoing review to ensure all stakeholders clear on how to access and engage with portals. • During the lessons (3 hours Primary/4 hours Secondary) staff to follow the Remote Faith and Learning policy in terms of procedures • Leaders to oversee the implementation and delivery of Remote learning and identify any risks that need mitigating; quality assurance of provision to be evaluated and reported to Academy Committee 	Y		L
<p>Section 7 Mental health</p> <p>Pupils' mental health has been adversely affected during the period that the school has entered a third lockdown and by the COVID-19 crisis in general</p>	M	<ul style="list-style-type: none"> • There are additional trained staff available to support pupils with mental health issues if required due to changes in school • There is access to designated staff for all pupils who wish to talk to someone about wellbeing/mental health. • Wellbeing/mental health is discussed regularly in PSHE/pupil briefings (stories/toy characters are used for younger pupils to help talk about feelings). • Resources/websites to support the mental health of pupils are provided. 	Y	<ul style="list-style-type: none"> • Ten Ten resources to be used to support well being of pupils • Assemblies and PSHE/ circle time to be used to support well being of pupils 	M
<p>Lack of governor oversight during the COVID-19 crisis leads to the school failing to meet statutory requirements.</p>	L	<ul style="list-style-type: none"> • The Academy Committee to engage with leaders in school (virtually where possible) to consider arrangements made for January opening • The Academy Committee agendas are structured to ensure all statutory requirements are discussed and school leaders are held to account for their implementation. • The Principal's report to governors includes content and updates on how the school is continuing to meet its statutory obligations in addition to covering the school's response to COVID-19. • Regular dialogue with the Chair of the Academy Committee and the Board of Directors with designated responsibilities is in place through the Friday fortnightly Keeping in Touch meetings • Minutes of governing body meetings are reviewed to ensure that they accurately record governors' oversight and holding leaders to account for areas of statutory responsibility. 	Y		L